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**Job Title: Math Teacher (Grades 6-12)**

Mill Springs Academy of Alpharetta, GA, a college-prep school serving non-traditional learners, invites applications for full-time, math teacher for the 2022-2023 school year. The teacher may teach all or a combination of Algebra I, Algebra II, Geometry, and Pre-Calculus. The teacher will provide opportunities for maximum student development and growth through developmentally appropriate learning experiences. The teacher will design and implement a wide variety of instructional strategies that will accommodate various abilities and skills in accordance with the school curriculum. This is a full-time position teaching five academic classes and an Advisory. After-school opportunities are available.

**Professional Skills, Knowledge, and Experience:**

- Bachelor's degree (preferably a Masters); a minimum of 3 years teaching experience
- Special Education degree or endorsement also a plus
- Experience teaching students with learning disabilities and an understanding of different learning styles and skill levels
- Highly creative, flexible, innovative teaching style that engages all types of learners
- Must be a team-player and able to build positive working relationships with colleagues
- Ability to develop positive rapport with students
- Superior communication skills (both written and oral) and communicate effectively, both orally and in writing, with students, parents, and other professionals on a regular basis
- Demonstrate computer literacy and proficiency (e.g., word processing, spreadsheets, email, Internet, presentation software, and online grade book programs). Experience with SmartBoard and FACTS (RenWeb or another learning management system) technology; must have working knowledge of Google Classroom and its applications (Documents, Slides, Sites, etc.)
- Advance decision making
- Competency in Georgia state high school math curriculum

**Key Responsibilities:**

- Design coursework that includes project based, student initiative driven units and labs, incorporates hands on learning and out of box thinking.
- Track student performance; evaluate programs and student progress (conferences, written evaluation, and written daily correspondence).
- Effectively adapt teaching methods, instructional materials, and learning opportunities to meet students' varying needs and interests
- Instruct and encourage individual students; establish goals for individualized students and small groups.
- Implement and model the school's social curriculum (Levels System/Community Structure) with a strong emphasis on community
- Assess student progress through observations, assignments, and assessments, and communicate and collaborate with parents, other teachers, counselors, and administrators regarding students' progress

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- Maintain accurate and complete student records
  - Attend professional meetings, educational conferences, and teacher training workshops in order to maintain and improve professional competence
  - Participate in student extra-curricular activities, such as sponsorship of clubs, involvement in after-school student activities, chaperone student events.
  - Manage the class and ensure engagement and discipline.
  - Attend staff meetings, and serve on committees as required
  - Select, store, order, issue, and inventory equipment, materials, and supplies
  - Additional duties as assigned by the administration

Please forward cover letters and resumes to Patsy Beckwith, Director of Human Resources.

#### Notice of Non-Discrimination

Based on receipt of federal financial assistance through a Paycheck Protection Program loan administered through the U.S. Small Business Administration (SBA) under the CARES Act, Mill Springs Academy acknowledges its obligation to prohibit discrimination, harassment, or retaliation on the basis of race, color, religion, age, national origin, sex, citizenship status, genetic information, handicap or disability in admissions, access, employment, tuition assistance, educational policies, or other school administered student and employee programs and activities. Questions regarding the School's compliance with the application and administration of the School's nondiscrimination policies should be directed to Patsy Beckwith, Human Resource Director, Title IX Compliance Officer, 13660 New Providence Road, Alpharetta, GA 30004 (404) 210-0838, [pbeckwith@millsprings.org](mailto:pbeckwith@millsprings.org) or Taniah Jones, Dean of Students, Section 504 Compliance Officer, 13660 New Providence Road, Alpharetta, GA 30004, (678) 789-8600, [tjones@millsprings.org](mailto:tjones@millsprings.org); or to the U.S. Department of Education's Office for Civil Rights (OCR) or to the SBA. Please refer to the School's SBA Non-Discrimination Compliance Policy on the School's website for information on how to file complaints with OCR or the SBA.

This notice will remain in effect until the School has satisfied and paid off the SBA Paycheck Protection Loan.